

Policy Briefing Summary

City Council



Regarding:	Resolution to appropriate funds from Charlottesville City School Reimbursement (2nd reading)
Staff Contact(s):	Stewart Harding
Presenter:	Bruce White, Michael Goddard, Deputy Director
Date of Proposed Action:	May 4, 2026

Issue

Charlottesville City Schools (CCS) requested additional improvements to the science laboratories at Charlottesville Middle School beyond the original project scope. CCS agreed to reimburse the project budget using funds from a UVA Innovation Grant Fund.

Background / Rule

CCS received a UVA Innovation Grant to fund additional improvements to the science laboratories at Buford/Charlottesville Middle School ("Project"). The work was completed through a Change Order to the existing Nielsen Builders contract. Subsequently, CCS reimbursed the City \$268,382.46 for this work. This item seeks City Council authorization to appropriate those funds back into the Project Account to replenish the Project Budget.

Analysis

CCS provided a reimbursement check in the amount of \$268,382.46 (Ref. #404331), processed on January 8, 2026. This action item seeks City Council's authorization to appropriate the reimbursement to Project (P-01012) to replenish the Project Budget.

Financial Impact

City Council could decline this recommendation; thereby, depleting the Project Budget Contingency by \$268,382.46.

Recommendation

City Public Works Staff recommends City Council authorize the appropriation of the School Reimbursement funds (\$268,382.46) to the Project Account to replenish the Project Budget.

Recommended Motion (if Applicable)

"I make a Motion authorizing the appropriation of the School Reimbursement funds (\$268,382.46) to the Project Account to replenish the Project Budget."

Attachments

1. CCS Middle School Project Reimbursement
2. UVA Innovation Hub Cville Middle School Operating Agreement
3. CMS Nielsen G701 CO #26 - With PCO 204 Backup
4. Cash Report 2601080-07